



Tuesday 8th September 2015

WELCOME TO THE TRANSITION UNIT!

Dear Parents/Carers

Hello and welcome from all the Transition Unit. We hope you have all had a lovely summer.

STAFFING

For your reference the Transition Unit classes are as follows:

Unicorns: Yr 2/3- Mrs Ormerod and Mrs Smith

Griffins: Yr 3/4- Miss Yates and Mrs Manning

We would like to remind parents that we have a clear policy in terms of dealing with any queries/concerns with reference to your child's learning. Please contact your child's class teacher, or, if you feel that this hasn't been dealt with sufficiently then you are welcome to arrange an appointment with Mrs Ormerod, who is the Unit Head

MORNINGS

Parents are reminded that the classroom doors open at 8.45am every morning. At 8.50am all external classroom doors are then locked and any child arriving after this time will need to enter school via the main office.

We would like to remind parents that class teachers will be available at the doors, once they have been opened, should you need to talk to them.

UNIFORM

Please could all items, including PE kits, are clearly labelled. Please see our school website for information about our school uniform.

JEWELLERY

As in previous years, children are not to wear jewellery in school except stud earrings and watches. Please remove earrings for PE days. If a child is seen wearing jewellery, a member of staff will ask the child to remove this and will place this in a secure drawer/ locker for the child to take home at the end of the day. Girls are also reminded that they are not allowed to wear any nail varnish.

P.E.

P.E. will take place twice a week. Please be aware that there will be no borrowing of kit from other children. If, for whatever reason your child is unable to take part in PE we ask that you send in a parental note, otherwise there will be an expectation that your child participates in the PE session, using any spare kits that we might have in school. We also encourage children to have an outdoor PE kit (blue/black tracksuit bottoms and jumper/ zip-up top) as the weather is becoming cooler.

READING

Reading is an important part of our homework and something that we encourage children to do on a daily basis. There is an expectation that children in the Transition Unit will read for at least 10 minutes every night. This includes books from home or the library as well as our school reading books. Your child will be provided with one book a week and this can be changed on a Tuesday or Friday. Reading records must be signed by an adult with a brief comment to show how your child read. Please encourage your child to talk about the books they read and ask them questions about the text to help develop their comprehension skills. Please ensure your child brings their book and reading record to school every day, even if it has not yet been read, so that we can record when your child has taken part in a guided reading session or listen to them read individually.

LEARNING PODS

Your child will be grouped into learning pods for English and Maths according to their ability. **English**

Pod Teacher	Working towards...
Miss Yates	Securing year 2/3 objectives
Mrs Ormerod	Securing year 3 objectives
Miss Cowgill	Securing year 4 objectives
Mrs Lee	Securing year 5 objectives
Mrs Cooper	Securing year 6 objectives

Maths

Pod Teacher	Working towards...
Miss Yates	Securing year 2/3 objectives
Mrs Ormerod	Securing year 3 objectives
Mrs Cooper	Securing year 4 objectives
Miss Cowgill	Securing year 5 objectives
Mrs Lee	Securing year 6 objectives

HOMEWORK

Homework will be set by your child's pod teacher every two weeks. This will be given out on a Wednesday and must be handed in by the second Monday at the latest. This will consist of spellings and a grammar or writing piece in English and a Mathematics and paper based activity in Maths.

NEWSLETTERS

To help protect our environment, school and class newsletters are uploaded to our school website every Friday. However if you are unable to access the internet, we are happy to provide paper copies. Please let your child's class teacher know ASAP if you would like to receive a paper copy.

CREATIVE CURRICULUM

Our creative curriculum topic for the first half term is 'Come Fly with Me'. More details can be found on our class websites.

PARENT VOLUNTEERS

If you would like to volunteer some time to change books please speak to Mrs Ormerod. We are always grateful for any time that could be shared.

WATER BOTTLES

Children are encouraged to bring water bottles to school every day. School bottles are available to purchase from the school office or you can bring in your own from home. Please ensure these are clearly labelled. Bottles should be filled up at home every morning and taken home at night to be cleaned. We have a water fountain for your child to top up their water at break or lunchtime. For hygiene reasons we cannot provide cups for children to use.

MEDICATION

If your child requires any medication or has any medical concerns, please contact your child's class teacher ASAP so care plans can be updated. Please note that it is your responsibility to ensure your child's medication is in date and replaced if needed.

APPOINTMENTS

All parents/carers must request an 'Exit Pass' from the office prior to their child's medical appointment. If the child is returning to school that same day the 'Exit Pass' must be handed back to the office on their return.

AND FINALLY...

Let's hope we all have an enjoyable and productive term! From
all the staff in the Transition Unit.