



St. Paul's Parent Teachers Association (PTA) Annual General Meeting (AGM)

Date: Tuesday 18th October 2016

Time: 3.20-4.20pm

Location: In School. Turtle's classroom

The PTA plays a vital role in the school community organising fun events like the discos and raising approximately £4,000 a year for the benefit of all our children. All parents and carers of children at St Pauls are welcome members of the PTA. The AGM is your chance to hear and see how the PTA plan and run its events. It is also your opportunity to elect the committee members who will manage the PTA for the coming year. We are in great need of new committee members as well as event coordinators and volunteers. If you are interested in a role and want to learn more please contact Alyson Mousley either in person or via the links below. Please note full training and support for volunteers is provided. While you attend the meeting your children are welcome to stay and play.

AGM meeting Agenda

1. Welcome and apologies for absence
2. Minutes of the last AGM held on 22nd September 2015 (Available on PTA page of the school website). Any matters arising from these minutes.
3. Chairs report of 2015/16
4. Treasurers report of the year ending 31 August 2016
5. Approval of the accounts for the year ending 31 August 2016 by an independent examiner.
6. Vote to reconfirm our PTA constitution (including the PTA code of conduct). Available on the PTA page of the school website.
7. Election of Officers and Trustees
 - Chair
 - Vice-Chair
 - Secretary / Disco Secretary - This can be a split role for 2 or more people
 - Treasurer (we are also looking for an assistant treasurer to take on the full role next year)
 - Ordinary Committee member
8. Funding requests and Head Teachers Wish list

End of AGM

Ordinary PTA meeting Agenda

- 1 Events planning, Event coordinators (Christmas Hamper raffle, Christmas Winter Wonderland, Easter Eggstravaganza and Ice lolly coordinator) and request for volunteers
- 2 AOB