

**St Paul's PTA Meeting and AGM**  
**Minutes of Meeting**  
**Tuesday 30<sup>th</sup> November 2021 at 3.20pm Oaks**  
**classroom**



Attendees: Chair -Kath McArragher, Secretary - Kelly Holt (on zoom), Treasurer - Catherine Wheatley, Member - Leanne Bissett (on zoom), Co-opted member Teacher - Miss. Cowgill, Parent - Lauren Ward, Teacher - Mrs. Ormerod, Teacher - Mrs. Lee

		Actions
1	<b>Welcome and Apologies</b> Kath welcomed everyone and thanked everyone for attending. Apologies were received from - Mrs. Charlesworth, Jane Gillies, Chloe Butterworth and Zac Potter (Year 6 pupil school council)	
2	<b>Minutes of Last Meeting</b> The minutes of the last meeting held on 4 <sup>th</sup> November 2020 are a correct record and all agreed.	KH
3	<b>Chair's Summary</b> Welcome everyone and thank you for coming to this afternoon's AGM.  The objective of the PTA is to enrich our children's school experience. We do this fundraising by organising fun events throughout the year. As Teachers, Parents and Carers of children at the school we are all members of the PTA, and it's fantastic that you are here to support your children's journey through both the school and the work of the PTA.  The PTA is run by a committee that is elected each year at the AGM. The AGM meeting is the only formal meeting of the year for the PTA and is one that deals with the formalities of committee elections, financial audits, reviews and plans for the future.  Before I launch into these formalities, I would like to take a moment to acknowledge and thank the current PTA Committee:  Treasurer – Catherine Wheatley Secretary – Kelly Holt Committee Members – Leanne Bissett and Miss Cowgill	KM

	<p>Through their hardwork, dedication and commitment to the PTA, we have continued to accomplish our goals – so thank you as you really do ‘make it happen’.</p> <p>Sadly we are losing one of our long standing committee members this year, Leanne Bissett has decided to step down from the committee. She has been a very active member of the PTA for a few years now, starting off as a disco co-ordinator, then Chair and then when stepping down from that role she became a committee member, so she will be sadly missed. On behalf of myself and the rest of the committee we would like to say a huge thank you to Leanne for all her help over the years.</p> <p>I am also very grateful for the ongoing support and guidance provided by our Headteacher, Mrs Charlesworth and all the rest of the teachers and staff at St. Pauls who provide invaluable support to the team, without their help we wouldn’t be able to do the things we do. Also a huge thank you to all the parents, grandparents and carers who support us throughout the year and help us raise much needed funds for the school.</p> <p>Now to summarise the 2020/2021 academic year. Although this years fundraising has been hindered by covid I feel we have still managed to successfully raise funds for the school. Catherine has detailed the breakdown of the income from events in the Treasurer’s report, but I want to mention our top fundraising events: that being the Christmas hampers and the clothing recycling. Also with the closure of the 100 club, we started doing Your School Lottery. This is far easier to manage as parents sign up for this online, so hopefully we will continue to see success with this. These were and continue to be unprecedented times, so for the coming year events will again be slightly different from previous years.</p> <p>We have already done the Christmas cards and there were some amazing designs this year, the completed cards etc have all now been sent home with the children. Last Friday we had the non uniform day for a Christmas hamper donation, we had a fantastic selection of treats sent in and were able to make up 17 amazing hampers. The tickets are now available to buy on parentpay and the raffle will be drawn on Monday 13<sup>th</sup> December.</p> <p>The Clothing collections are running smoothly, I think the outdoor dropbox has been a great success as people can donate clothing throughout the year rather than on set dates. It still continues to be emptied every couple of weeks.</p> <p>It’s such a shame that we currently can’t hold discos, these are always so popular with the children and are great for</p>	
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	<p>fundraising. Hopefully we will be back to doing these very soon. As soon as we can do these again safely they will be back in full swing.</p> <p>Finally, I would like to finish the Chair’s report by offering my sincere thanks to everyone involved in the PTA this year. From the committee, teachers, parents and carers – your commitment and willingness to contribute has been incredible, so thank you.</p> <p>Kath McArragher Chair</p>																					
4	<p><b>Treasurer’s Report</b></p> <p>Accounts for the year were presented by Catherine, the opening bank balance @ 1<sup>st</sup> September 2020 was £2,937.51. The total amount raised in the previous 12 months was £2,245.75. This is a good amount considering the unusual year with covid impacting on our ability to hold events. The significant events were Christmas and Easter hampers, commission from Cauliflower cards and Roberts Recycling clothing bin.</p> <p>The new school lottery has raised valuable funds.</p> <p>We funded the online pantomime with snacks for the whole school and paid the last instalment of LBQ tablets and software. In the summer we helped organise and contribute to the Year 6 leaving celebration in the Forest School. Hopefully next year may bring more opportunities for fundraising and to hold our popular school discos.</p>	CW																				
5	<p><b>Approval of accounts for year ending 31 August 2021</b></p> <p>Vivien Pascoe audited the accounts and confirms that they are a true and accurate account. Thank - you to Vivien from all the committee.</p>	CW																				
6	<p><b>Election of Officers</b></p> <p>The following people were elected.</p> <table><tr><th>Position</th><th>Name</th><th>Proposed by</th><th>Seconded by</th></tr><tr><td>Chair</td><td>Kath McArragher</td><td>Kelly Holt</td><td>Catherine Wheatley</td></tr><tr><td>Vice Chair</td><td>Lauren Ward</td><td>Kath McArragher</td><td>Catherine Wheatley</td></tr><tr><td>Secretary</td><td>Kelly Holt</td><td>Kath McArragher</td><td>Catherine Wheatley</td></tr><tr><td>Treasurer</td><td>Catherine Wheatley</td><td>Kath McArragher</td><td>Natalie Cowgill</td></tr></table>	Position	Name	Proposed by	Seconded by	Chair	Kath McArragher	Kelly Holt	Catherine Wheatley	Vice Chair	Lauren Ward	Kath McArragher	Catherine Wheatley	Secretary	Kelly Holt	Kath McArragher	Catherine Wheatley	Treasurer	Catherine Wheatley	Kath McArragher	Natalie Cowgill	KM
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	Member	Natalie Cowgill	Kath McArragher	Catherine Wheatley	
	Member	Vacant			
7	<b>Head Teachers Wish List</b>  We discussed the following items:- 1. Christmas books - £280 2. Lancashire Music teacher for Year 3 and 4 - £1487.50 3. Science workshop - £552.00				KO
8	<b>Event list</b>				
9	<b>AOB</b> Mrs. Ormerod thanked all the PTA committee members and volunteers for their hard work organising the events for the children.				
9	<b>Close AGM</b>				

**Meeting closed 4pm**