



Class of 2017

Year 6 photo memories

Dear Parents/Carers

Over the last few years, as a thank you for supporting the PTA whilst your child has been at St. Paul's, we have provided Year 6 leavers with photo mementos of their end of year events, their residential, their play and the Celebration Disco. We provide the Y6 photo memories via a free secure online Dropbox because as a charity run by volunteers, this is the most efficient way. However, if you cannot access Dropbox via a computer or smart phone, alternative arrangements can be made.

Secure Online access - Dropbox

We provide these photo memories via a secure online storage facility called Dropbox. In short, St. Paul's PTA will hold the photos in secure storage and access will be granted to year 6 children and their parents only via password. Photos will be deleted from Dropbox by Easter 2018. Full instructions concerning downloading using Dropbox will be provided via our email confirmation.

To request the Photo memories via Dropbox please email the PTA including your child's name and class plus Y6 photos in the subject header. Please email us by **30th June** via stpaulsrawtenstallpta@gmail.com

Hard copy CD

We also recognise that some people will not have access to a computer or smart phone so we can arrange a hard copy CD. If you request a hard copy CD please provide us with a small padded envelope (no bigger than 35cm x 25cm x 2.5cm) but large enough to hold a CD in a square case. Please put your name, address and **£1.22** in stamps on the envelope (this is to cover postage of a large letter weighing approximately 130g). Please ensure this self-addressed stamped envelope is returned to School no later than **30th June**.

If you do have any queries then please contact us by **24th June** on stpaulsrawtenstallpta@gmail.com

To comply with the school's Media policy, you will need to complete and return the form attached to your child's class teacher by **30th June**.

For all parents/carers

Please note for Safeguarding reasons the taking of photos or video using any electronic device is not permitted inside school property by either pupils or parents. Authorised personnel will be taking commemorative photos at the celebration disco for the Year 6 photo memories. Please ensure your child is aware of this rule and respects it. Teachers will confiscate any electronic device found in use until the end of the Disco.

We hope your child enjoys these photo memories and the PTA would like to take this opportunity to wish all the Year 6 children a happy and successful transmission to High School.

St. Paul's Parent Teachers Association (PTA).

www.facebook.com/stpaulsrawtenstallpta stpaulsrawtenstallpta@gmail.com www.twitter.com/stpaulsptabb4



**St. Paul's PTA
YEAR 6 - Photo memories**

(Please complete and return this form to your class teacher by 30th June)

Child name..... class.....

I would like / would not like (delete as appropriate) my child to take part in the PTA photo memory.

AND

I would like / would not like (delete as appropriate) my child to receive a PTA photo memory.

Please tick your preferred choice and email/ provide an envelope to the PTA as required below.

I am happy to receive my photo via secure Dropbox.
Please email (**by 30th June**) the PTA including your child's name and class plus Y6 photos in the subject header via stpaulsrawtenstallpta@gmail.com
You should receive a confirmation email from the PTA but if after a week, if you have not received one please try again or contact the class teacher or the PTA via Facebook.

I would prefer not to use Dropbox and would like a hard copy CD. Please note this will not be available until after school breaks up for summer. Please provide us with a small padded envelope (no bigger than 35cm x 25cm x 2.5cm) but large enough to hold a CD in a square case. Please put your name, address and **£1.22** in stamps on the envelope (this is to cover postage of a large letter weighing approximately 130g). This needs to be returned to your child's class teacher by **30th June**.