



ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL  
Calder Road, Rawtenstall, Lancashire, BB4 8HT  
Headteacher: Mrs Charlesworth  
[head@constablelee.lancs.sch.uk](mailto:head@constablelee.lancs.sch.uk)  
School Office: 01706 215893

Wednesday 4<sup>th</sup> September 2019

## WELCOME TO THE INFANT UNIT

Dear Parents/Carers

Hello and a warm welcome from all the Infant Unit. We hope you have all had a lovely summer.

### STAFFING

For your reference the Infant Unit classes are as follows:

Amazing Acorns: EYFS and Yr1- Miss Cavaney and Mrs Jabeen  
Super Sycamores: Yr1 and Y2- Miss Fielding  
Outstanding Alders: Yr2- Miss Cowgill

We would like to remind parents that we have a clear policy in terms of dealing with any queries/concerns with reference to your child's learning. Please contact your child's class teacher, or, if you feel that this has not been dealt with sufficiently, then you are welcome to arrange an appointment with Miss Cavaney (KS1 Unit Head) or Miss Fielding (EYFS Lead/Assistant Head).

### MORNINGS

Parents are reminded that the classroom doors open at 8.45am every morning. At 8.55am, all external classroom doors are then locked and any child arriving after this time will need to enter school via the main office.

We would like to remind parents that class teachers will be available at the doors, once they have been opened, should you need to talk to them.

### UNIFORM

Please could all items, including PE kits, are clearly labelled.

### JEWELLERY

As in previous years, children are not to wear jewellery in school except stud earrings and watches. Please remove earrings for PE days. If a child is seen wearing jewellery, a member of staff will ask the child to remove this and will place this in a secure drawer/ locker for the child to take home at the end of the day. Girls are also reminded that they are not allowed to wear any nail varnish.

### P.E.

P.E. will have two sessions of PE a week. Please be aware that there will be no borrowing of kit from other children. If, for whatever reason your child is unable to take part in PE we ask that you send in a parental note, otherwise there will be an expectation that your child participates in the PE session, using any spare kits that we might have in school.

Please could you remind your child that at times, a PE session may not go ahead due to unforeseen circumstances or because of special assemblies/visits. If this does happen then we do tell the children that this time will be made up later on.



### Fruit/Snacks/Milk/Water

Your child will be able to choose a piece of fruit to eat every day. There will also be an opportunity for your child to purchase a piece of toast costing 10p per day (EYFS will be notified of the start date for this soon). Your child may bring their own fresh fruit to eat (however we ask for nothing containing citrus or nuts due to severe allergies). Milk is available, please sign up via 'cool milk' online. Children should bring their own water bottles into school which are clearly labelled (bottles can be purchased from the office). Water fountains are available in the Infant Unit for your child.

### READING

Reading is an important part of our homework and something that we encourage children to do on a daily basis. There is an expectation that children will read every night. Information about days when your child's book can be changed will be shared in your class newsletter or welcome booklet. However, your child needs to bring their book everyday so children can read with an adult if required.

### HOMEWORK

Homework will be set by the class teacher on a Friday and is expected back on Wednesday. Each week the children will receive spellings via our online 'Spelling Shed' programme (more details will be on each class newsletter) and in Year 1 and 2 'My Maths' programme will be available for Maths homework.

### HANDWRITING

We are continuing to learn to write with a cursive script. Your child may bring home handwriting homework.

### CREATIVE CURRICULUM

Topic webs are always available on the website, on class pages, so that you can see what your child will be learning.

### PARENT VOLUNTEERS

If you would like to volunteer some time to change books/listen to readers, please speak to a member of staff. We are always grateful for any time that could be shared.

### APPOINTMENTS

All parents/carers must request an 'Exit Pass' from the office prior to their child's medical appointment. If the child is returning to school that same day the 'Exit Pass' must be handed back to the office on their return.

### AND FINALLY...

Let us hope we all have an enjoyable and productive year!  
From all the staff in the Infant Unit.

