



ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL
Calder Road, Rawtenstall, Lancashire, BB4 8HT
Headteacher: Mrs Charlesworth
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School Office: 01706 215893

Wednesday 2nd September 2020

WELCOME TO THE JUNIOR UNIT

Dear Parents/Carers

Hello and a warm welcome from all the Junior Unit. We hope you have all had a lovely summer. We are excited to see all our children back in school- we've missed the laughter and smiles! Please remind yourselves of the systems of control and protective measures that are in place regarding Covid-19 (available on our website and emailed letters).

STAFFING

For your reference the Infant Unit classes are as follows:

Enchanted Elms: Y3- Mrs DeBoutemard, Miss Bishop and Mrs Haworth
Marvellous Maples: Y3/4- Miss Yates and Mrs Howarth
Dazzling Elders: Yr4/5- Mrs Nolan, Mrs Goodey and Mrs Hagyard
Wonderful Willows: Yr5/6- Mrs Cooper, Mrs Todd, Miss Poston and Mr Rush
Mighty Oaks: Y6- Mrs Lee and Mrs Smith

We would like to remind parents that we have a clear policy in terms of dealing with any queries/concerns with reference to your child's learning. Please contact your child's class teacher, or, if you feel that this has not been dealt with sufficiently, then you are welcome to arrange an appointment with Mrs Lee (KS2 Unit Head) or Mrs Ormerod (Assistant Head). This can be arranged by contacting the office via telephone or alternatively email school@constablelee.sch.uk

MORNINGS

Staggered start and finish times

In order to reduce contact between class groups, we are asking parents to support us in the staggered the start and finish times for each class. We appreciate that this may cause some inconvenience to parents, particularly for those with siblings in different classes but we would ask that parents drop off and collect children at the allocated time for each class group. We thank you in advance for your understanding and patience with this situation.

Class & Teacher	Start time	Finish time
Elms - Mrs De Boutemard.	8:40am	3:00pm
Maples - Miss Yates	8:40am	3:00pm
Elders - Mrs Nolan	8:50am	3:10pm
Willows - Mrs Cooper/Mrs Todd	8:50am	3:10pm
Oaks - Mrs Lee	8:50am	3:10pm



BYT Breakfast and After School Club

Class & Teacher	Drop off point	Collection Point
Elms - Mrs De Boutemard.	Learning Hive - BYT	Learning Hive - BYT
Maples - Miss Yates	Learning Hive - BYT	Learning Hive - BYT
Elders - Mrs Nolan	Learning Hive - BYT	Learning Hive - BYT
Willows - Mrs Cooper/Mrs Todd	Learning Hive - BYT	Learning Hive - BYT
Oaks - Mrs Lee	Learning Hive - BYT	Learning Hive - BYT

UNIFORM

Please could all items, including PE kits be clearly labelled.

EQUIPMENT

Please could we advise that pupils equipment is kept to a minimum. Children should only bring to school essentials such as lunch boxes, hats, coats each day. No bags will be needed.

JEWELLERY

As in previous years, children are not to wear jewellery in school except stud earrings and watches. Please remove earrings for PE days. If a child is seen wearing jewellery, a member of staff will ask the child to remove this and will place this in a secure drawer/ locker for the child to take home at the end of the day. Girls are also reminded that they are not allowed to wear any nail varnish.

P.E./Forest School

Due to our infection controls, children will not be allowed to borrow PE kits or pumps from school at the current time. Children must, therefore, wear an outdoor PE kit (blue or black tracksuit bottoms, trainers and a jumper) on their designated PE day (please see your class pages or welcome booklet for your child's PE day). Forest School kits will be stored in the garage on the day of Forest School and returned home the same day. Waterproofs are ideal for placing over the uniform. Please bring suitable clothing for your child to get changed into if you do not have waterproofs. The garage will be unlocked each morning for the children to hang their kits up.

Fruit/Snacks/Milk/Water

We will not be serving toast at morning break, however you are welcome to bring a **healthy snack that does not contain and nuts, sesame or citrus**. Children should bring their own water bottles into school which are clearly labelled (bottles can be purchased from the office).

READING

Reading is an important part of our homework and something that we encourage children to do on a daily basis. There is an expectation that children will read every night. Information about days when your child's book can be changed will be shared in your class newsletter or welcome booklet. Pupils who are on the reading scheme will be allowed to take reading books home from school each Monday and Friday. Please return their books on these days for changing, if required. As these are returned to school, they will be 'quarantined' for 72 hours before being returned to the reading book boxes. Additional hand



washing for staff and pupils will be required when selecting reading books. Children who are on the free reader scheme may bring their book from home each day or choose a book from the class library.

HOMEWORK

Homework will be set by the class teacher on a Friday and is expected to be completed by the following Friday. Each week the children will receive spellings via our online 'Spelling Shed' programme (more details will be on each class newsletter) and TT Rockstars for Maths homework. Additional tasks linked to the creative curriculum are also set each half term. These will be sent home by each class teacher.

CREATIVE CURRICULUM

Topic webs are always available on the website, on class pages, so that you can see what your child will be learning.

EXTRA CURRICULAR CLUBS

We will be unable to allow any extra-curricular clubs or after school sporting activities to take place during the first half of the Autumn Term other than our BYT provision.

PARENT VOLUNTEERS

At this current time, we will not be encouraging visitors or volunteers into school, but if this is something you could support us with in the future, please keep a look out for updates.

APPOINTMENTS

All parents/carers must request an 'Exit Pass' from the office prior to their child's medical appointment. If the child is returning to school that same day the 'Exit Pass' must be handed back to the office on their return.

OFFICE

To keep our office staff safe and avoid crowding in the reception area, please phone or email school with any enquiries.

AND FINALLY...

We're all excited to be back and teach all our amazing children!
Let us hope we all have an enjoyable and productive year!

From all the staff in the Junior Unit.

