

St Paul's PTA Meeting
Minutes of Meeting
Friday 20th January 2017 9am



Attendees: Chair - Leanne Bissett
 Vice Chair - Jane Barnes
 Member - Alyson Mousley
 Secretary - Kelly Holt

		Actions
1	Welcome and Apologies: Apologies were received from Louise Kiely and Rebekah Fielding.	
2	Review of minutes from last meeting All agreed correct	
3	Forthcoming events Valentines Disco - a few parents have asked if the disco could be re-named. This was discussed and agreed that the name would remain the same this year. Jane to lead on the event. DJ is booked (Matt 07763965519) Teacher co-ordinators were discussed and issues to be raised with Mrs. Charlesworth. Stock is low and it was decided to buy pre-bagged sweets with long sell by dates rather than self packing sweets. Bag2school - Monday 22 nd May & Monday 13 th November 2017 Easter Hampers - agreed to spend £50 on items and draw on Wednesday 29 th March - Kelly to lead Easter Eggstravaganza - Jane to lead. Agreed to use the Hall and over spill outside if the weather permits. Alyson to hand over the jam jar tombola this year to a volunteer. There was an issue with some classes not receiving letters (Starfish and Unicorns).	JB LB CW KH JB AM/? LB
4	Funding & feedback The funding of play equipment in the Junior Yard was discussed as a priority for 2017. Further work required with school (Mrs.Lee/Mr.Rush). Kelly to get some initial quotes. On Louise's behalf Leanne raised the issue that monies should not accumulate in the account unless a large project/item was being funded. Feedback and photographs are required for the items funded by the PTA for the web site and social media. Leanne to raise with issue with Mrs. Charlesworth (Mrs.Ormerod books, Mr.Bourke First Aid, panto coaches)	All KH LK
5	New member recruitment drive Letter to reception and Year 1 parents to be sent Tuesday 7 th February for PTA meeting and recruitment of new members. Alyson stressed there is a small window of opportunity for recruitment of parents in the Infants.	KH

	<p>Any event requires approx. 20 parent and teacher volunteers and without new members the current events will need to be reduced.</p> <p>Business cards were proposed to hand out to new parents. Kelly to draft a design and get prices</p>	KH
6	<p>New Headteacher Leanne and Jane to meet the new Head Teacher Mrs.Charlesworth on Friday 27th January 2017.</p>	LB/ JB
7	<p>Next PTA meeting In addition to the PTA members, the Head Teacher, student council and school governors are to be invited to the meeting on Friday 24th February 9am.</p>	LB/KH

Meeting closed 11am