



ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL  
Calder Road, Rawtenstall, Lancashire, BB4 8HT  
Headteacher: Ms S Howard  
[head@constablelee.lancs.sch.uk](mailto:head@constablelee.lancs.sch.uk)  
School Office: 01706 215893

Monday 5<sup>th</sup> September 2016

## WELCOME TO THE INFANT UNIT!

Dear Parents/Carers

Hello and welcome from all the Infant Unit. We hope you have all had a lovely summer.

### STAFFING

For your reference the Infant Unit classes are as follows:

Starfish: Reception and Yr1- Miss Fielding and Miss Harrison  
Turtles: Yr 1- Miss Cavaney  
Seahorses: Yr 2- Mrs Jabeen

We would like to remind parents that we have a clear policy in terms of dealing with any queries/concerns with reference to your child's learning. Please contact your child's class teacher, or, if you feel that this hasn't been dealt with sufficiently then you are welcome to arrange an appointment with Miss Fielding, who is the Assistant Head/Foundation Stage Leader.

### MORNINGS

Parents are reminded that the classroom doors open at 8.45am every morning. At 8.55am all external classroom doors are then locked and any child arriving after this time will need to enter school via the main office.

We would like to remind parents that class teachers will be available at the doors, once they have been opened, should you need to talk to them.

### UNIFORM

It is lovely to see the children in their new uniforms. So that the children don't lose or misplace any items of clothing we ask that you ensure that all items, including PE kits and wellies, are clearly labelled.

### JEWELLERY

As in previous years, children are not to wear jewellery in school except stud earrings and watches. If a child is seen wearing jewellery, a member of staff will ask the child to remove this and will place this in a secure drawer/ locker for the child to take home at the end of the day. Girls are also reminded that they are not allowed to wear any nail varnish.

### P.E.

P.E. will take place once a week (Thursday) for children in Year 1 (who will work with Turtles for PE on this afternoon) and begin in the Spring term for our Reception children. Please be aware that children cannot borrow kit. If, for whatever reason your child is unable to take part in PE we ask that you send in a parental note, otherwise there will be an expectation that your child participates in the PE session, using any spare kits that we might have in school.



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Please could you remind your child that at times, a PE session may not go ahead due to unforeseen circumstances or because of special assemblies/visits. If this does happen then we tell the children that this time will be made up later on.

### **FRUIT/SNACKS**

Your child will be able to choose a piece of fruit to eat each day.

### **READING**

Children in Reception will start their reading scheme when appropriate. Children may have phonics cards and games to do before they a home reader. Reading is an important part of our learning and something that we encourage children to do on a daily basis. There is an expectation that children will read every night. Your child needs to bring their book everyday. More information about when books are changed will be shared later.

### **CREATIVE CURRICULUM**

Our first theme is 'Working Together' which will take place on the first week back. Our overall theme this half term is 'Here and There', have a good look at all of the things we are learning about in our topic web!

### **HOMEWORK**

Y1 children will be set homework by the class teacher on Wednesday, it is expected back on the following Monday.

### **BSL**

This year all children will continue to learn British Sign Language. Please encourage your child to share what they have learnt.

### **PARENT VOLUNTEERS**

If you would like to volunteer some time to change books please speak to Miss Cavaney or Miss Harrison. We are always grateful for any time that could be shared.

### **APPOINTMENTS**

All parents/carers must request an 'Exit Pass' from the office prior to their child's medical appointment. If the child is returning to school that same day the 'Exit Pass' must be handed back to the office on their return.

### **NEWSLETTERS**

Please check the school website where our weekly newsletter will be made available. If you would like a paper copy each week, please let a member of staff know!

### **AND FINALLY...**

Let's hope we all have an enjoyable and productive term!  
From all the staff in the Infant Unit.